

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

20th January 2022

Present: Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy, Lynda Hoyle, David Barnett, Claire Norman and Michelle Wallis, together with Ward Councillor David Sykes.

The 15 minute question time was not utilised.

1. Apologies were received from Cllr Johnson (midway through the meeting via text message but the Clerk hadn't been aware of it until the conclusion of the meeting).
2. There were no declarations made by any Councillor present.
3. The Minutes of the Meetings of the 18th November 2021 were signed as a true record. It was acknowledged that December's meeting had been cancelled on the advice of NALC after the Government introduced Plan B COVID restrictions.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 21/04527/PLF | Erection of single storey extension to side | 1 St Oswald's Close Wilberfoss East Riding of Yorkshire YO41 5LT and had no observations to make.
 - 4.2 Councillors considered Planning Application 21/04654/PLF | Erection of a two storey and single storey extensions to rear following removal of existing conservatory | 17 Field Head Wilberfoss East Riding of Yorkshire YO41 5RD and had no observations to make.
 - 4.3 Councillors were notified that Planning Application 21/01872/PLF | Change of use of agricultural land to a dog walking field with associated works and infrastructure had been granted, despite the Parish Council's objections to the proposal on the grounds of health and safety for children attending Muddy Boots Day Nursery. It was felt strongly by Councillors that the lack of acknowledgement of the Parish Council's objections by East Riding of Yorkshire Council was in direct conflict with the Town & Parish Charter to which the East Riding of Yorkshire Council has signed up. Furthermore, the lack of contact from Ward Cllr Paul West (who had assured the Parish Council that he has asked for the application to be considered by full committee) had been particularly disappointing. Ward Cllr Sykes requested that the Parish Council write to Cllr West again, copying him into the email.
 - 4.4 Councillors considered Planning Application 22/00060/PLF | Erection of a boundary wall and wall with railings to front following removal of existing railing fence | 22 Main Street Wilberfoss East Riding of Yorkshire YO41 5NN and had no observations to make.
5. Ward Cllr David Sykes brought to the attention of Councillors a number of funding opportunities. The first related to a small pot of funding for celebrations relating to the Platinum Jubilee. The Clerk confirmed that she intends to apply for funding on behalf of the Parish Council. The second was a grant for the hospitality and leisure industry, offered by the Government due to the continuing impact of the COVID pandemic. Again, the Clerk advised that she had applied for funding on behalf of the Community Centre, and she is aware that the PFA Committee is doing the same for the Pavilion. The third was a fund from [Unity in Community](#) and offers those with pre-paid gas and electric meters the opportunity to applying for assistance.
6. The Clerk advised that there had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The Clerk advised that two bids had been received for maintenance of the privet hedge at the War Memorial. The bids were almost identical in price, so Councillors voted to offer the work to their existing grounds maintenance contractor who is already responsible for the upkeep of the War Memorial.

Action

- 7.2 The Clerk advised that it is the intention of Wilberfoss Tennis Club to offer open days to the community. On the strength of this the Parish Council is prepared to offer funding of up to £500 to assist in the purchase of a replacement carpet on one of the tennis courts, which was damaged when the Air Ambulance landed on the play area site. Funds will not be transferred unless the Tennis Club has successful run at least one Open Day and until the majority of the funds have been secured from elsewhere.
- 7.3 The Clerk was delighted to confirm that a number of events are planned by community groups throughout 2022 to mark the Platinum Jubilee. These will be shared with the community via the monthly Newsletter. In addition, Councillors agreed to take part in the [Queen's Green Canopy](#), planting a tree for the Jubilee in the copse of trees on Ings Road. Councillors agreed to additional remedial work and once the site has been cleared of excessive vegetation, the trees will be under-planted with woodland plants and the copse will be re-named Jubilee Copse.
8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).
- 8.1 The Chair advised that the Bar & Kitchen Manager at The Pavilion has given 3 months' notice and a new Manager is being sought.
- 8.2 As Chair of the School Governors, Cllr Hoyle reported that Christmas at school went without a hitch and all year groups were able to perform their Christmas plays. Since re-opening in January, the only year group to be affected by COVID is nursery. There has been a delay in the installation of the MUGA (Multi-Use Games Area) as insufficient funds have been raised. A request by the school for a small extension has been delayed due to a lack of funds.
9. **Councillors Reports for future Agendas**
- 9.1 Cllr Wallis raised the ongoing issue of dog fouling on village footpaths. It was acknowledged that a community effort is needed so that offenders can be reported to the East Riding of Yorkshire Council Dog Wardens.
- 9.2 Cllr Hoyle advised that, as the representative of Wilberfoss Parish Council, she has been contacted by the Quarry Community Funding Panel to attend the inaugural meeting. It was acknowledged that the funds granted to Wilberfoss parish in 2021 have been used to fund the Book Exchange and one of the recycled benches. It was agreed that, among other things, the funds anticipated in 2022 will fund the Platinum Jubilee Copse.
10. **Administration Matters**
- 10.1 Councillors considered adopting the Town and Parish Charter and Cllr Barnett was keen that the Council did not sign up to the Charter, especially as the Council had felt unheard in relation to a recent planning application. Furthermore, the Clerk was requested to contact Newbald Parish Council who have had similar issues in the past. It was acknowledged that Newbald's enquiries had proved that many Councils feel the same. Cllr Barnett suggested that a protest by many Councils could prove more effective than an objection by one.
11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)
- 11.1 The Clerk/RFO sought payment for the following transactions
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| Combined staff salaries | £693.80 |
| Clerk's expenses (Microsoft 365 annual renewal) | £59.99 |
| Post Haste (newsletter production) | £265.00 |
| James Horsley Limited (grounds maintenance) | £521.26 |
| James Horsley Limited (permissive path maintenance) | £216.00 |
| Waterfield Garden Services (maintenance of Ings Road Copse) | £957.00 |
- 11.2 Councillors agreed to maintain the Precept at the same level as 2021-2022, setting it at £21,000 for 2022-2023.

Meeting closed 20.48

..... Chair Cllr Abernethy Clerk